

MEMORANDUM



DEPARTMENT OF ADMINISTRATION AND
FINANCE
PERSONNEL DIVISION
One Bergen County Plaza – 3rd Floor – Hackensack, NJ 07601-7076
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Braille Transcript available upon request, AA/EOE

Kathleen A. Donovan
County Executive

Visit our web site – www.co.bergen.nj.us

R.W.Kornfeld
Director of Personnel

DATE: December 23, 2013
TO: FOR POSTING
FROM: R. W. Kornfeld, Director of Personnel
SUBJECT: Job Openings (currently under recruitment)

DEPARTMENT	CLASSIFICATION	RATE
<u>ADMIN & FINANCE</u> Central Municipal Court	Senior Cashier @ 40 hrs/wk	\$ 26,331/yr – Open
<u>COUNTY CLERK</u>	Clerk 1 @ 40 hrs/wk	\$ 26,331/yr – Open
<u>HEALTH SERVICES</u>		
IDRC	Clerk 3/Bi-Lingual (Sp & Eng) @ 40 hrs/wk	\$ 26,331/yr – Open
OADD-ARP	Clerk 3/Bi-Lingual (Sp & Eng) @ 40 hrs/wk	\$ 26,331/yr – Open
OADD-ARP	Clerk 2 @ 40 hrs/wk	\$ 26,331/yr - Open
<u>HUMAN SERVICES</u>		
Community Transportation	Radio Dispatcher/Keyboarding Clerk 2 @ 40 hrs/wk	\$ 26,331/yr – Open
	Coordinator/Special Transportation @ 40 hrs/wk	\$ 26,331/yr – Open
	Program Coordinator, Senior Citizens' Transportation @ 40 hrs/wk	\$ 26,331/yr - Open
<u>SUPERINTENDENT OF ELECTIONS</u>	Clerk 1 @ 32.5 hrs/wk	\$ 20,000/yr

C: Kathleen A. Donovan; Edward Trawinski; Jeanne Baratta; Clerk to the Board; Affected Department Heads; Health Care Center; Affected Labor Officials

NOTE: Active employees, those interested in any of the afore-mentioned job vacancies, must submit their inquiry in writing to the County's Director of Personnel. Pursuant to NJSA 52:14-7 (L.2011, chapter 70), Also known as the "New Jersey First Act," which became effective on September 01, 2011, all new persons hired by the County of Bergen thereafter must be proven residents of the State of New Jersey, or shall have one year from date of employment to establish and then maintain their principal residence in New Jersey.